

# 2018-2019 Guide to Consumer Information at the University of Virginia

This guide contains a summary of consumer information that must be made available to all students at the University of Virginia in accordance with federal regulations set forth by The Higher Education Act of 1965, as amended, the *Code of Virginia*, and regional accrediting agencies. Under each topic is a brief description of the information that must be disclosed and an explanation of how that information can be obtained. If you need assistance obtaining this information, please contact Student Financial Services at the address listed at the end of this document. Additional consumer information is available at <http://www.virginia.edu/consumerinfo/>.

## ***General Information about the University***

### **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

In carrying out their assigned responsibilities, many offices at the University of Virginia collect and maintain information about students. Although these records belong to the University, both University policy and federal law accord students a number of rights concerning these records.

The Federal Family Educational Rights and Privacy Act of 1974, commonly known as FERPA, establishes the regulations regarding access to and disclosure of student records.

To fulfill FERPA requirements, the University has established policies on student records. These policies outline a student's rights regarding his/her records, where records about the student may be kept and maintained, what kinds of information are in those records, the conditions under which the student or anyone else may have access to information, in those records, and what action a student can take if it is believed that the information in his/her record is inaccurate or that the student's rights have been compromised. The University's policies on student records are available on the web at <http://www.virginia.edu/registrar/privacyact.html>. For more information or to receive a copy, contact the Office of the University Registrar (UREG) by mail at P.O. Box 400203, Charlottesville, VA 22904-4203; by phone at (434) 924-4122; or by email at [ureg@virginia.edu](mailto:ureg@virginia.edu).

### **COST OF ATTENDING THE UNIVERSITY**

For approved tuition and fees charges, please see the University Record, available at <http://records.ureg.virginia.edu/index.php>. For the estimated cost of attendance, including housing costs, books, supplies, and other miscellaneous costs, visit <http://sfs.virginia.edu/cost/18-19>.

### **NET PRICE CALCULATOR**

The University, to comply with federal requirements, makes available to prospective students and their families a net price calculator. This is available at <https://npc.collegeboard.org/student/app/virginia>.

### **DIVERSITY OF STUDENT BODY**

For information about the diversity of the student body, visit <http://ias.virginia.edu/university-stats-facts/enrollment> or contact the Office of Institutional Assessment and Studies (IAS) by mail at P.O. Box 400727, Charlottesville, VA 22904-4727; by phone at (434) 924-3417; or by email at: [ias\\_info@virginia.edu](mailto:ias_info@virginia.edu).

### **TITLE IX AND OTHER DISCRIMINATION, HARASSMENT, AND RETALIATION**

The Office for Equal Opportunity and Civil Rights (EOCR) at the University is responsible for monitoring compliance with Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681). Title IX is a federal civil rights law that prohibits discrimination on the basis of sex/gender in all educational programs and activities of the University. Information about UVA's Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence (Title IX Policy) is available online at <http://eocr.virginia.edu/title-ix>. For questions about the Title IX Policy or to file a complaint, please contact the EOCR Title IX Office at 445 Rugby Road, O'Neil Hall, Room 037, Charlottesville, VA 22904; (434) 297-7988; or [TitleIXCoordinator@virginia.edu](mailto:TitleIXCoordinator@virginia.edu).

EOCR also is responsible for monitoring compliance with the University's Notice of Non-Discrimination and Equal Opportunity Statement at <http://eocr.virginia.edu/notice-non-discrimination-and-equal-opportunity>, and related policies and procedures, including the Preventing and Addressing Discrimination, Harassment, and Retaliation (PADHR) policies and procedures (which prohibit harassment and discrimination based on protected characteristics, including race, national origin/ethnicity, age, disability, and religion). These policies and procedures are available online at: <http://eocr.virginia.edu/discrimination-and-harassment>. For more information about the PADHR policies or to file a complaint, please contact the EOCR Main Office at Washington Hall, Hotel B – East Range, P.O. Box, 400211, Charlottesville, VA 22904; (434) 924-3200; or [UVAEOCR.virginia.edu](http://UVAEOCR.virginia.edu).

### **ACCOMMODATIONS AND SERVICES FOR STUDENTS WITH DISABILITIES**

The Student Disability Access Center (SDAC) supports UVA students by helping to ensure them access to the full University experience. Its primary role is to determine eligibility and to provide necessary

academic, housing, dining, transportation, and other accommodations for qualified students with disabilities in compliance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, as amended. For information about accommodations and services for students with disabilities, please contact the [Student Disability Access Center](#) by mail at Elson Student Health Center, 400 Brandon Avenue, 1<sup>st</sup> Floor, Charlottesville, VA 22903; by phone at (434) 243-5180; or, by email at [SDAC@virginia.edu](mailto:SDAC@virginia.edu). Students may also contact the University's ADA Coordinator at (434) 924-3295 or [ADACoordinator@virginia.edu](mailto:ADACoordinator@virginia.edu) with questions or concerns.

## **TUITION ADJUSTMENT POLICY AND WITHDRAWAL FROM THE UNIVERSITY**

The University has a tuition adjustment policy that stipulates the amount of tuition and fees that are returned to a student who withdraws during a term. For information about refunds on student accounts, go to the webpage at <http://sfs.virginia.edu/billing/refunds>.

Students who are withdrawing from all classes at the University must notify UREG. More detailed information about withdrawal from the University is contained in the University Record at <http://records.ureg.virginia.edu/index.php>. Choose "University Regulations" from the left-hand menu and then the "Academic" link at the top of the page. Students should contact their individual school of enrollment with questions about the academic impact of their withdrawal. Recipients of veterans' education benefits should contact UREG to notify them of withdrawal from the University.

Student Financial Services (SFS) is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of a semester. The federal Title IV financial aid programs must be recalculated in these situations. Title IV funds are Pell, SEOG, TEACH grant, Iraq and Afghanistan Service Grant, Direct Subsidized, Direct Unsubsidized, and PLUS loans. Student Financial Services will determine if students who completely withdraw during a term have earned the money disbursed or owe a repayment. For additional information, contact Student Financial Services by mail at P.O. Box 400204-4204, Charlottesville, VA 22904; by phone at (434) 982-6000; or by email at [sfs@virginia.edu](mailto:sfs@virginia.edu).

## **DESCRIPTIONS OF ACADEMIC PROGRAMS**

Information about the University's academic programs and degree offerings is available at <http://records.ureg.virginia.edu/index.php>. Click on an individual school name in the left-hand navigation for more information about that school's programs.

## **INSTRUCTIONAL FACILITIES AND LABS**

Information about the University's instructional facilities and laboratories, including equipment available by room, is available at <http://its.virginia.edu/labs/listClassrooms.php>.

## **INSTRUCTIONAL PERSONNEL**

Information about the University's faculty and instructional personnel is available at the individual school websites. Start at <http://www.virginia.edu> and choose from among the listed schools.

## **ACCREDITATION AND LICENSING OF THE INSTITUTION**

The University of Virginia was chartered by the General Assembly of the Commonwealth of Virginia in 1819. The University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, masters, educational specialist, and doctoral degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about accreditation. Additional information about Institutional Accreditation is available at <http://www.virginia.edu/sacs>.

## **COURSE SCHEDULE INFORMATION**

For complete course schedule listings, go to the website at <http://www.virginia.edu/sis> and click on "Class Search" in the upper right corner, under "Explore Classes at UVA".

## **TEXTBOOK COST SAVINGS PROGRAMS AND TEXTBOOK PRICING INFORMATION**

All textbook pricing information is available at the UVA Bookstore website at <http://uvabookstores.com/uvatext/>.

## **TRANSFER CREDIT POLICIES**

Information about Transfer Credit policies is available at <http://records.ureg.virginia.edu/index.php>. Click on "University Regulations" in the left-hand navigation. Then, choose the "Academic" header, then "Transfer Credit". Each school website has additional information specific to their programs.

## **COPYRIGHT POLICIES**

Additional information about the University's policies, standards, and procedures regarding copyright and intellectual property may be found online at <https://security.virginia.edu/copyright-and-file-sharing-policy-uva>. You may also contact the University of Virginia Information Security office by mail at P.O. Box 400898, Charlottesville, VA 22904; by phone at (434) 243-6592; or by email at [it-policy@virginia.edu](mailto:it-policy@virginia.edu).

## ***Information about Student Financial Assistance***

### **GRADUATE BUSINESS, LAW, AND MEDICAL STUDENTS**

Contact your school's respective financial aid office to request financial aid information.

*School of Law:* [financialaid@law.virginia.edu](mailto:financialaid@law.virginia.edu) or (434) 924-7805

*School of Medicine:* [medfinancialaid@virginia.edu](mailto:medfinancialaid@virginia.edu) or (434) 924-0033

Darden School of Business: [financialaid@darden.virginia.edu](mailto:financialaid@darden.virginia.edu) or (434) 924-7739

## ALL OTHER STUDENTS

Contact Student Financial Services (see contact information on page 1 of this Guide). Most information is available at the SFS website at <http://sfs.virginia.edu>.

Overview of Financial Aid Programs: Information about need-based financial aid available to undergraduate students, including where to find non-need based financial aid resources is available at <http://sfs.virginia.edu/undergrad/basics>. Graduate students should go to <http://sfs.virginia.edu/grad/basics>.

How to Apply for Aid: Information for undergraduate students about how to apply for need-based financial aid is available at <http://sfs.virginia.edu/undergrad/apply/2019>. Graduate students should go to <http://sfs.virginia.edu/grad/apply>.

Eligibility Requirements: For undergraduate students, information is available at <http://sfs.virginia.edu/eligibility>. Graduate students should go to <http://sfs.virginia.edu/grad/eligibility>.

Verification Requirements: <http://sfs.virginia.edu/fedverify>.

Code of Conduct for Financial Aid Professionals: The University adheres to NASFAA's "Statement of Ethical Principles and Code of Conduct for Financial Aid Professionals", which can be found at <http://sfs.virginia.edu/sites/sfs.virginia.edu/files/codeofconduct.pdf>.

## RIGHTS AND RESPONSIBILITIES OF FINANCIAL AID RECIPIENTS

Continued Eligibility for Aid: <http://sfs.virginia.edu/eligibility>.

Satisfactory Academic Progress: <http://sfs.virginia.edu/SAP>.

Method and Frequency of Financial Aid Disbursements: <http://sfs.virginia.edu/disbursement>.

Terms and Conditions of Financial Aid Employment: <http://sfs.virginia.edu/workstudy>.

Penalties for Drug Violations: A federal or state drug conviction can disqualify a student for federal student aid. Convictions only count against a student for aid eligibility purposes if they were for an offense that occurred during a period of enrollment for which the student was receiving federal student aid. The period of ineligibility for FSA funds depends on whether the conviction was for sale or possession and whether the student had previous offenses. If eligibility has been suspended due to a drug conviction, students can regain eligibility early by successfully completing an approved drug rehabilitation program or by passing two unannounced drug tests administered by an approved drug rehabilitation program. For more information about this topic, go to: <https://studentaid.ed.gov/sa/eligibility/criminal-convictions>.

Direct Loan and Private Education Loan Disclosures: The Department of Education has made a Direct Loan model disclosure form available at <https://ifap.ed.gov/dlfsheets/attachments/DLSubUnsubPLD.pdf>. For students considering a private education loan, the University suggests [FASTChoice](#) as a place for consumers to start their search for and comparison of available private education loans. The University does not endorse any individual lender offering loans through FASTChoice and encourages consumers to review private loan terms and conditions carefully, as they can vary from lender to lender and from year to year. Disclosures about private education loans completed through FASTChoice are made by them to the consumer in the process of completing the loan application.

Terms of Student Loans, Including Exit Counseling and Necessity of Repayment: For undergraduate students, go to the webpage at <http://sfs.virginia.edu/undergrad/loans2019>. For graduate students, go to <http://sfs.virginia.edu/grad/aid/loans2019>.

Terms/Conditions of Deferment or Cancellation of Perkins Loan, Direct, or FFEL Loan because of Volunteer Service: Information about loan repayment options is also available at the Federal Student Aid website's page at <https://studentaid.ed.gov/sa/repay-loans>.

## Student Outcomes

### GRADUATION AND RETENTION RATES, INCLUDING FOR STUDENT ATHLETES

IAS provides information on graduation rate, retention rate, and transfer-out rate of students at the University. Go to the site at <http://ias.virginia.edu/university-stats-facts> to view the data. See page 1 for additional contact information for IAS. A summary of this data can also be found at the following website: <http://www.virginia.edu/sacs/studentachievement.html>.

### EMPLOYMENT AND WAGES FOR GRADUATES

Prospective students may find the information resources of the State Council of Higher Education for Virginia (SCHEV) of use in planning for college and careers. SCHEV has created an institutional profile for each Virginia public college and university, and for each independent college or university participating in the Virginia Tuition Assistance Grant Program. The University's profile may be viewed on the SCHEV website at <http://research.schev.edu/iprofile.asp?UID=234076>. (The University cautions that the wage data provided by SCHEV only include those alumni employed or attending graduate school in the Commonwealth of Virginia. It does not include a sizable population of University alumni employed or attending graduate school outside the Commonwealth of Virginia.)

### ATHLETIC PROGRAM PARTICIPATION AND FINANCIAL SUPPORT DATA

As part of the Equity in Athletics Disclosure Act, information on annual participation rates and financing of men's and women's sports in intercollegiate athletic programs is available to students and the

general public. To obtain this information, go to <http://ope.ed.gov/athletics/>. Choose the "Get Data for One School" link, and then type "University of Virginia". You may obtain a copy of this report by writing to Student Financial Services at [sfs@virginia.edu](mailto:sfs@virginia.edu).

## **Health and Safety**

### **CAMPUS SAFETY AND SECURITY**

*Annual Fire Safety and Security Report:* This information is available to students and the general public on the University's Clery Act webpage at <http://cleryact.virginia.edu/>.

*Crime Log and Timely Warning:* The University makes available to students and the general public a daily crime log and safety announcements, available through the University Police Department's website at <http://uvapolice.virginia.edu/crime-log> and <http://uvapolice.virginia.edu/safety-alerts>. You may also reach the University Police Department by mail at P.O. Box 400214 Charlottesville, VA 22903; by phone at (434) 924-7166; or by email at [police@virginia.edu](mailto:police@virginia.edu).

*Emergency Notifications and Emergency Response and Evacuation Procedures:* Complete information on these topics is available at the Office of Safety and Emergency Preparedness website at <http://www.virginia.edu/emergency>. You may also reach this office by mail at P.O. Box 400911 Charlottesville, VA 22904; by phone at (434) 982-0565; or by email at [osep@virginia.edu](mailto:osep@virginia.edu).

*Missing Student Notification Policies and Procedures:* The Higher Education Opportunity Act of 2008 (HEOA) requires the University to establish a missing student notification policy and related procedures for students living in University housing. The policy statement is available at <http://uvapolicy.virginia.edu/policy/STU-003>.

### **DRUG AND ALCOHOL ABUSE PREVENTION**

The Office of Health Promotion in the Department of Student Health at the University provides education and support for students, faculty, and parents. Information about their program offerings is available online at <http://studenthealth.virginia.edu/health-promotion-wellbeing>. The University's Biennial Report of its alcohol and other drug programs is available at [http://vpsa.virginia.edu/sites/vpsa.virginia.edu/files/biennial\\_report.pdf](http://vpsa.virginia.edu/sites/vpsa.virginia.edu/files/biennial_report.pdf). You may contact the Office of Health Promotion by mail at P.O. Box 800760 Charlottesville, VA 22908 or by phone at (434) 924-1509.

### **POLICIES ON THE USE OF ALCOHOL AND OTHER DRUGS**

Under the Drug Free Workplace Act of 1988 and the Drug Free Schools and Communities Act Amendments of 1991, the University is required to have an alcohol and other drug policy outlining prevention, education, and intervention efforts and consequences for policy violations. The University is committed to providing a safe, healthy learning community for all its members. The University's Use of

Alcoholic Beverages and Prohibition of Other Drugs Policy may be found here: <http://uvapolicy.virginia.edu/policy/STU-001>. For more information about employee responsibilities with respect to this policy, go to <http://uvapolicy.virginia.edu/policy/HRM-014>.

### **VACCINATION POLICY**

The University's policies on immunizations for new students can be found at the Elson Student Health Center's website at <http://studenthealth.virginia.edu/required-and-recommended-immunizations-and-screening-tests>.

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### **SCHOLARSHIP/STUDENT LOAN DEBT RELIEF SCAMS**

The Federal Trade Commission (FTC) web site contains important information for students and parents about scholarship scams. The FTC cautions against using scholarship service agencies that say:

- "The scholarship is guaranteed or your money back."
- "You can't get this information anywhere else."
- "I just need your credit card or bank account number to hold this scholarship."
- "We'll do all the work."
- "The scholarship will cost some money."
- "You've been selected by a 'national foundation' to receive a scholarship" or "You're a finalist" in a contest you never entered.

If you believe you have been the victim of scholarship fraud, wish to file a complaint, or want more information, call (877) 382-4357 or see <https://www.ftccomplaintassistant.gov/Information#crnt&panel1-1>.

The Consumer Financial Protection Bureau (CFPB) web site contains important information for students and parents about student loan debt relief scams. The CFPB warns students to avoid paying third-party or private companies that provide debt relief based on the following warning signs:

- Pressure to pay high up-front fees
- Promises of immediate loan forgiveness or debt cancellation
- Demands that you sign a "third party authorization"
- Requests for your FSA ID

If you believe you have been the victim of student loan debt relief fraud, wish to file a complaint, or want more information, call (855) 411-2372 or see <http://www.consumerfinance.gov/students>.

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The "Guide to Consumer Information at the University of Virginia" is produced and maintained by Student Financial Services. To obtain a printed copy of this guide, you may contact SFS at:

P.O. Box 400204  
Charlottesville, VA 22904  
(434) 982-6000  
[sfs@virginia.edu](mailto:sfs@virginia.edu)  
<http://sfs.virginia.edu>