UNIVERSITY of VIRGINIA
STUDENT FINANCIAL SERVICES
Financial Aid

P.O. Box 400204, Carruthers Hall, Charlottesville, VA 22904-4204
Telephone: (434) 982-6000, Fax: (434) 924-7636
Website: http://sfs.virginia.edu E-mail: sfs@virginia.edu

IPET

Intent to Appeal for Satisfactory Academic Progress Form

2017-2018

Student's University ID: ☐☐☐☐-☐☐☐☐☐ or SIS ID: ☐☐☐☐☐☐☐

Student's Full Name: _____
(LEGAL NAME - PRINT) first middle last

Purpose of Form

Maintaining satisfactory academic progress is one of many federally-mandated criteria viewed in determining students' eligibility for continued receipt of financial aid. In order to remain eligible, students must meet both a quantitative and qualitative standard. The standards measure students' performance in the following areas: maximum time frame to complete a course of study, credit hour completion rate, and cumulative grade point average (GPA).

The satisfactory academic progress standards apply to all financial aid programs including Federal Pell grant, Federal Perkins loan, Federal Work-Study, Federal Supplemental Educational Opportunity grant (SEOG), Teacher Assistance for College and Higher Education (TEACH), Federal Direct loans (Subsidized, Unsubsidized and PLUS), as well as state and institutional grants.

Students who are on Financial Aid Suspension due to failure to meet the satisfactory academic progress standards and who have circumstances affecting their ability to meet the standards may appeal their status. Students may appeal their satisfactory academic progress status one time for each term of enrollment. These circumstances include, but are not limited to: death in the family, serious personal illness or medical issues and other extenuating circumstances.

If you have been notified by Student Financial Services that your financial aid has been suspended due to not meeting Satisfactory Academic Progress, and you wish to appeal this decision, you must complete this intent to appeal form and submit it to our office. Submitting this form will notify our office of your intent to appeal your financial aid suspension and someone from our office will reach out to you by phone to discuss the requirements for an appeal.

Important Notes

If we are unable to reach you via phone, we will send an e-mail to your UVa e-mail address. This form is not the appeal form itself, and does not constitute a successful appeal submission. The submission of this form or any appeal form does not guarantee an approval of the appeal. All appeals are reviewed by the SAP Appeal Committee and are evaluated on a case by case basis.

Phone Number: ( )	
Our office is open Monday through Friday, 8:00 am to 5:00 pm. Please let us know what times (during our office hours) you will be available to be contacted by us.	

STUDENT SIGNATURE_____ Date_____