Purpose of Form
Generally, the Appeal for Late Financial Aid Application is completed when an undergraduate student has not met the financial aid application deadline for the academic year and the student believes there are justifiable circumstances that prevented him/her from meeting the deadline.

Entering and returning undergraduate students are required to submit both the CSS PROFILE and the FAFSA by March 1, 2016.

Fall transfer students are required to submit both the CSS PROFILE and the FAFSA by April 1, 2016.

Fall BIS and BPHM students are required to submit both the CSS PROFILE and the FAFSA by July 15, 2016.

General Instructions

The appeal process considers your attached statement and supporting documentation. In addition, the review also considers all information on file with Student Financial Services. The deadline for submitting an appeal for students enrolling in the fall is October 1, 2016.

Your appeal will be reviewed by an Associate Director of Financial Aid and a decision will be made within two weeks of submission of a completed appeal. Once a decision has been made, you will receive notification of the outcome by U.S. mail.

Please note the following:

- You have one opportunity to appeal your late application status.
- The outcome of the review is final and may not be appealed further.
- Adjustments to a financial aid award as a result of submitting an appeal are neither guaranteed nor immediate and depend upon the availability of funding.
- Appeals received without the appropriate signature(s) or with missing information or missing pages are considered incomplete and will not be reviewed until the appeal is complete.

If your appeal is approved, you will be considered for institutional financial aid for the 2016-2017 academic year. If your appeal is denied, you will only be considered for federal financial aid.
Appeal for Late Financial Aid Application
2016-2017

ALFA

Student’s University ID: □□□□□□□□□□ or SIS ID: □□□□□□□□□

Student’s Full Name: __________________________________________________________________________________________

(LEGAL NAME - PRINT) first middle last

It is the student’s responsibility to submit his/her financial aid application. Therefore, the student must answer the following questions:

QUESTION ONE:
Why were you unable to meet the financial aid application deadline?

QUESTION TWO:
Did you contact Student Financial Services prior to the application deadline to discuss your circumstances? If you did not, why not?

Attach your statement and any relevant documentation to this form.

CERTIFICATION STATEMENT: I certify that the information reported on my appeal is accurate and true. I understand that I have one opportunity to appeal my late status and that the decision of the appeal is final. I also understand that the information contained on my appeal form, my submitted statement and relevant documentation, and all information on file with Student Financial Services will be considered when reviewing my appeal and will impact its outcome.

STUDENT SIGNATURE_______________________________________________________ Date________________