

November 2023

Topics

Important Dates

New SAFM Question Email Process!

Recent SAFM Fixes

Health Insurance

Withdrawn Students

Guest Speaker: Phillip Trella

University Scholarship and Fellowship Project

Getting Help: Resources and Contacts



Important Dates

<https://sfs.virginia.edu/departamental-aid-users>

Calendar Item	Date
2023 Fall Tuit Calc'ed (waivers go from \$1 to amt)	July 7, 2023
Aetna Student Health Ins Website Opened	July 17, 2023
Fall Term Charges Notification	July 18, 2023
Fall Financial Aid Disburses (GRAD/UGRD)	August 14, 2023
Fall Tuition Due Date	August 16, 2023
Fall First Day of Classes	August 22, 2023
Aetna Website Last Day to Enroll/Waive	August 31, 2023
Fall Students w/Past Due or No Enrollment Cancelled	September 17, 2023
2023 SAFM/DA Closes for 2022-23 Entry	September 27, 2023
Health Insurance Charges Posted	September 29, 2023
Health Ins Subsidy Fall Disbursement	October 2, 2023
Health Ins Due Date	October 31, 2023
2024 Spring Tuit Calcs (waivers go from \$1 to amt)	November 10, 2023
All 2024 Spring Entries Should Be Approved	December 8, 2023
Spring Term Charges Notification (BUSN, GRAD, UGRD)	December 12, 2023
2024 J-Term	January 2-12, 2024
Spring Financial Aid Disburses (GRAD/UGRD)	January 8, 2024
Spring Health Ins Disbursement	January 8, 2024
Spring Tuition Due (BUSN, GRAD, UGRD)	January 10, 2024
Spring First Day of Classes	January 17, 2024
Spring Students with No Enrollment Cancelled	TBD, but likely 1/29 or 1/30

Stipend Disbursement Dates August 2023-August 2024

Stipend	Disb Date
August 2023	7/21/2023
September 2023	8/23/2023

October 2023	9/22/2023
November 2023	10/23/2023
December 2023	11/17/2023
January 2024*	12/15/2023*
February 2024	1/23/2024
March 2024	2/23/2024
April 2024	3/22/2024
May 2024	4/23/2024
June 2024	5/23/2024
July 2024	6/17/2024
August 2024	7/23/2024

Note on payment timing: If student has direct deposit, should receive \$\$ within 3-5 business days; will get an email from SIS confirming timing. More refund information: <https://sfs.virginia.edu/tuition-billing/billing-payment/refunds/refunds>

***Winter Holiday and End of Year Stipend Activity:** It is critical to complete all stipend related steps in SAFM to ensure January stipends disburse on 12/15 to be refunded via SIS. 12/15 date affirms students receive payment by January 1, 2024. The University is Closed Monday 12/25/2023 – Monday 1/1/2024.

New SAFM Question Email Process!

- As of Monday, October 16th, please send **all** of your SFS related questions to sfs-internal@virginia.edu. This includes SAFM questions, but please include “SAFM” in the subject line!
 - This includes requests to award on previous aid years or to non-degree students who are not aid year activated.
- If the question is related to a Technical SAFM issue, SFS will forward the question on to fasupport@virginia.edu for additional research and (if needed) development.
- **As with before, check with your School Admin first before sending questions.** A lot of times, they can handle the answer before sending it off to SFS.
- Regular notifications through the DAUG Email List will be sent by both SFS and Kyle depending on the subject matter.

Recent SAFM Fixes

We had a number of small updates, fixes, and enhancements that went in to SAFM since our last meeting. These changes should likely appear in Production after the freeze:

- Saving when Target Amt > Award Amt (CR6149)
 - In some cases, the SAFM page would allow a user to save if the amount awarded was higher than the total of the actual award type. Those cases have now been prevented.
- Wrong Targets Appearing on Target’s Student List (CR6207)
 - These “Students” button on the Target page will provide a list of those who have been assigned funding for a given target. This list was accurate, but the view would return incorrect information.
 - Occasionally as seen in the image below, the sequencing on the awarding page would make it so a student list for a target may show awards from a different target.
 - We’ve changed the sequencing so only those awards associated with the target appear.

ID	CC0906	2023 Professional Development Awards	DN-DESIGNATED	DN000108	PG00769		\$59,033.00	\$-59,033.00	Students	\$108,333.00
16	CC0906	AHSS 2023	DN-DESIGNATED	DN000312	PG00769		\$59,033.00	\$-59,033.00	Students	\$108,333.00
17	CC0906	2023 Grad Thesis SLAM	DN-DESIGNATED	DN000312	PG00768		\$3,150.00	\$-3,150.00	Students	\$3,150.00
18	CC0906	DN000312 Use AC01471	DN-DESIGNATED	DN000312	PG00768		\$1,426.39	\$-1,426.39	Students	\$488.89
19	CC0906	OGPA Gap Funding for NSF	DN-DESIGNATED	DN000312	PG00769	\$200,000.00	\$199,998.00	\$2.00	Students	\$199,998.00
20	CC0906	DN000312 Graduate Teaching Award	DN-DESIGNATED	DN000312	PG00768		\$500.00	\$-500.00	Students	\$500.00
21	CC0906	NHC Summer Workshops	DN-DESIGNATED	DN001634	PG00767		\$900.00	\$-900.00	Students	\$900.00
Targets Total		\$200,000.00	Total Committed	\$707,100.29	Total Balance	\$-507,100.29	Total Processed Amount	\$593,065.79		

ID	Name	Academic Year	Career	Acad Prog	Term	Award	Line Amount	Award
1 2216009	Dustin Thomas	2023	Graduate	ASG	1232	AHSS 2023	\$0.00	Award
2 2460583	Jessica Montgomery	2023	Graduate	ASG	1236	GSAS SIF For IDF	\$4,773.00	Award
3 2536092	Zoe Robertson	2023	Graduate	ASG	1232	AHSS 2023	\$100.00	Award
4 2552127	Seanna Viechweg	2023	Graduate	ASG	1232	GSAS Livy	\$0.00	Award
5 2590044	Samantha Koreman	2023	Graduate	ASG	1232	AHSS 2023	\$364.00	Award
6 2760101	Moonju Cho	2023	Graduate	ASG	1236	GSAS SIF For IDF	\$5,000.00	Award
7 2810728	Taylor Gilliam	2023	Graduate	ASG	1232	GSAS Tuition or Health (Commonwealth OOS)	\$3,000.00	Award

- Changing Term After Choosing Award (CR6206)
 - Previously, users could choose a Term, select a term-specific award (e.g. February Stipend), then save the page under a different term.
 - Doing so would prevent the user from accessing the page later, as the disrupted logic would break the page.
 - These instances were rare, as this did not affect students who were assigned a packaging plan, as doing so locks the term field.
 - The term field now locks when any award is selected.
- Fund Validation for Grants – Batch & Online (CR6092)
 - When authorizing/disbursing aid in Batch (UVFA0008) or on the DA page, the FDM Spend Category Validator code needed to be modified to add the Spend Category as a distinct value to allow validation for Grants where there are multiple descriptions (e.g. Allowed AND Not Allowed). This allows the spend category to validate if it is Allowed in any descriptions.
- DA Central Page Recreated (CR6141)
 - Users with access to previous Aid Years could not access the DA page to enter updates. They can now award to previous Aid Years.
- FA Local Admin Data security expansion to DA Central (CR6214)
 - A user role important to the Financial Aid office now includes DA Central page access.
- Nursing Non-Degree Program opened to SAFM
 - Non-degree Nursing students can now enter limited awards in SAFM.

Health Insurance

Health Insurance Life Events, Pro-rated Amounts

- If a student has a qualifying life event, they may be able to sign up for health insurance mid-year (after the enrollment period has ended.)
 - The student should email hardwaiver@virginia.edu to request enrollment into the Aetna Student Health plan within 30 days of losing current insurance coverage. Student Health will calculate the premium and complete the enrollment application.
 - A prorated amount will be calculated and added to the student's SIS account.
- You can award a subsidy for the QLEs. The health insurance award/item type defaults to the amount charged on the account.
- You can find the actual charge on the student's account via the View Customer Accounts page in SIS.

Spring 2024 Enrollment

- In late November, the Aetna website opens for spring students subject to the hard waiver where they can waive and enroll. These would be new students or students who were on study abroad or affiliated in the fall and are returning in the Spring.

Health Insurance Waived in Fall

- As you're awarding Spring, you may get an error that reads "The PATEO amounts do not equal you award total". This may be because the Health Insurance Subsidy was waived, so the awarded amount is greater than \$0.
- This award must be reversed before you can add any new awards!

640000020600	AY GRAD Health Ins Subsidy	<input checked="" type="checkbox"/> Waived	Amt	0.00	Notes						*Award Status	Error	Error Code
1	CC0072-AS-History (HIST)	GSAS Unrestricted		DN001948			PG01405				FN046	<input type="checkbox"/>	3673.00

Withdrawn Students

- For students who have withdrawn, cancelled, or have moved to Affiliated Status, you need to make sure to back out their awards in SAFM.
- You can run the SAFM Discrepancy Reports to help you identify these students.
 1. Cancel Package
 2. Reverse any stipends, zero out the amounts, and move through the workflow
 3. Cancel health insurance, move reversal through the workflow (if the package was a qualified GRA or GTA package, make sure to zero out the GRA and GTA hours before reversing the health insurance. Note: If you cancel the entire GRA/GTA package, and also wish to cancel the health insurance you will need to zero out the GRA/GTA hours.

The screenshot shows a portion of a SAFM form. It includes a table with columns for 'Term of Study', 'GRA Hrs', 'GTA Hrs', and 'Applied'. The 'GRA Hrs' field contains '10.0', 'GTA Hrs' contains '10.0', and 'Applied' contains '40'. A red arrow points to the 'Applied' field. Below the table is a 'Reverse Fund' button.

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- UVA's Director of Graduate and Postdoctoral Affairs is sharing details from the [Final Report of the Graduate Stipend Task Force](#), produced in tandem with Evan Barrow and Todd Moellendick. This will include:
 - Changes which have already been made.
 - School Admin Meetings returning to a regular frequency.
 - Feedback and input on grad aid user community resources.

University Scholarship and Fellowship Project

Project Goal: SFS is leading the University's initiative to align scholarship and fellowships with the President's Office and General Counsel's guidance following the Supreme Court rulings. We'll be offering templates and guidance to the schools, focusing on two key goals: clear documentation for transparency and supporting compliance with the President's Office and General Counsel's guidance. This project may have an impact on various stakeholders across the schools and units.

Getting Help: Resources and Contacts

DAUG WEBSITE

<http://sfs.virginia.edu/internal/deptaid>

DAUG EMAIL LIST

If you are not already receiving these emails, let us know and we can add you.

SCHOOL ADMINS

School/Unit	School Admin	Phone	Email
Architecture	Carolyn Buchanan	4-6228	ceb4gw
Batten	Cindy Moore	2-2033	chm3b
BIMS	Fay Miller	4-2217	fMiller
Ed. & HD	Dana Stanley	4-7161	dfb6n
Data Science	Diane Wendelken	3-5132	dw4va
Engineering	Aashiya Aryal		dap7an
GSAS	Evan Barrow		egb5z
Nursing	Reece Meares	4-1978	tma4gm

ADDITIONAL HELP

Send any additional questions to sfs-internal@virginia.edu. Entering “SAFM” in the subject line will help us triage more quickly.

