

Quick Guide: SAFM View Award Activity

- The SAFM View Award Activity Page:
 - tracks SAFM transactions/provides a history of changes to aid packages
 - presents award history information by item type
 - adds a row to the “SAFM Award Activity Log” when the award state changes upon a save
 - records all award state saves except “In Process”
 - is available from within the SAFM menu via a link entitled “View Award Activity”

The screenshot displays the Student Information System (SIS) interface for the University of Virginia. The top navigation bar includes links for Home, Add to Favorites, and Sign out. The left sidebar contains a Menu with various options, including Financial Aid, Awards, and UVA Financial Aid. The main content area is titled "Student Aid Funding Module" and contains several links and descriptions. The link "SAFM- View Award Activity" is highlighted in yellow and circled in red.

STUDENT INFORMATION SYSTEM
UNIVERSITY OF VIRGINIA

Home | Add to Favorites | Sign out

Menu

- ▶ My Favorites
- ▶ ImageNow Linking
- ▶ Campus Community
- ▶ Records and Enrollment
- ▶ Curriculum Management
- ▼ Financial Aid
 - ▶ Aid Year Activation
 - ▶ Awards
 - ▼ UVA Financial Aid
 - ▶ Awarding
- ▶ Student Financials
- ▶ Academic Advisement
- ▶ Set Up SACR
- ▶ Reporting Tools
- ▶ PeopleTools
- Change My Password
- My Personalizations
- My System Profile
- My Dictionary
- Discoverer Login

Main Menu > Financial Aid > UVA Financial Aid > Awarding >

Student Aid Funding Module

Student Aid Funding Module (SAFM) used for budgeting.

SAFM - Award Status Page Student Aid Funding Module Status Page for transactions not in a Processed / In process / Invalid State	SAFM - Fund Type Setup Fund Type values used in the awarding of Student Aid Funding Module	SAFM - Student Awarding Package a student with Departmental Aid in the Student Aid Funding Module
SAFM - Target Setup Setup a Target amounts for the Student Aid Funding Module	SAFM - User Security Setup Student Aid Funding Module User Security Setup	SAFM- View Award Activity SAFM- View Award Activity

- For SAFM View Award Activity, you can pull up information by student:

Find an Existing Value

Search Criteria

Empl ID: begins with ▾ 2 [REDACTED]

Academic Institution: = ▾ UVA01 🔍


Fiscal Year: = ▾ 2016 🔍

Academic Career: = ▾ [Empty]

Academic Program: begins with ▾ [Empty]

Last Name: begins with ▾ [Empty]

First Name: begins with ▾ [Empty]

Search **Clear** [Basic Search](#)  [Save Search Criteria](#)

- View Award Activity presents award history information by item type.
- Access different item type histories via scroll buttons (< and >) at the top right:

View Award Activity

ID [REDACTED] Name [REDACTED]

Fiscal Year 2016 Career GRAD Acad Prog ASG

Award Activity Log Find | View All | **First** < 1 of 3 > **Last**

Item Type 640000000055 Tuition Adjustment Summer 2 Award Status Active Term 1156

Personalize | Find | [Print] | [Grid] First < 1 of 1 > Last

	Item Type	Date	Status	Amount	User	Details
1	640000000055	06/04/2015 4:23PM	Start	\$0.00	tms4t	<input type="button" value="Details"/>

- SAFM View Award Activity displays an “Award Activity Log” by term that lists the date, status, amount, user information, and details. In the details column, click on the “Detail” PTAEO information for each line item in the activity log. (Note: SAFM View Award Activity will not record award state changes for awards that were cancelled before they were saved in a “Ready” status; SAFM View Award Activity identifies when an award has been cancelled only after it has been saved as Ready.)

View Award Activity

ID 2100692 [REDACTED] Name [REDACTED]

Fiscal Year 2016 Career GRAD Acad Prog ASG

Award Activity Log Find | View All First 2 of 3 Last

Item Type 640000000057 TuitRem & Comp Fees Summer 2 **Award Status Canceled** Term 1156

Personalize | Find | First 1-5 of 5 Last

Item Type	Date	Status	Amount	User	Details
1 640000000057	06/05/2015 11:32AM	Ready	\$0.00	tms4t	Details
2 640000000057	06/04/2015 11:04PM	Processed	\$1170.00	UVFABATCH	Details
3 640000000057	06/04/2015 6:19PM	Approved	\$1170.00	bd8q	Details
4 640000000057	06/04/2015 6:18PM	In Review	\$1170.00	bd8q	Details
5 640000000057	06/04/2015 4:23PM	Ready	\$1170.00	tms4t	Details

- For example, when clicking on the “Ready” status “Details” button from above:

5 640000000057	06/04/2015 4:23PM	Ready	\$1170.00	tms4t	Details
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- SAFM Award Activity Details page display item type and description, career, term, organization, target name, award, project, task, the clearing account checkbox, amount, percentage, assistantship, fund source status, date, timestamp, and user information.

View Award Activity Details

ID [REDACTED] Fiscal Year 2016 Term 1156

Career GRAD Acad Prog ASG Item Type 640000000057 TuitRem & Comp Fees Summer 2

Personalize | Find | View All | [Icons] First 1 of 1 Last

Aid Year	Organization	Target	Award	Project	Task	Clearing Account	Amount	%	Assistantships	Status	Added By	Date Time Added
1 2016	31875	Norum-DOE GQ10004	GQ10004	125355	101	<input checked="" type="checkbox"/>	\$1170.00	100.00	GRA	Ready	tms4t	08/04/2015 4:23PM

- NOTE: Since SAFM View Award Activity did not go “live” until May 12: if you moved awards to any status other than Start prior to May 12, the action was NOT recorded in the View Award Activity Page (since that didn’t go into production until May 12).