Create VASA Account - Student Applicant

URL – (PUT URL HERE)

Actors

- Applicant

Pre-condition

- None

Basic Flow

1. Go to the Student Experience portal – (PUT URL HERE)
2. Click on ‘Sign up’ to Create an account

3. Review the eligibility criteria and answer appropriately.
   a. ‘Yes’ will direct the applicant to complete a FAFSA
   b. ‘No’ will allow the applicant to continue with account creation

4. Click Continue

5. Complete Registration Step 1: Account Creation
6. Click Continue
7. Complete Registration Step 2: Email Authentication

a. Applicant logs into the email address used for account creation to validate.
8. Login into the Student Experience portal with the email and password used in Step 1

9. Complete Registration Step 3: Student Account Validation questions
5.1 Create Your VASA Account – Applicant’s Parent

Actors

- Applicant
- Parent of dependent applicant

Pre-condition

- Applicant has e-signed the Regent Access Application

Basic Flow

1. Applicant logs into the Student Experience portal
2. Applicant clicks ‘Request Parent Signature’ on the Regent Access

![Request Parent Signature]

3. Applicant selects the parent and enters that parent’s email address to which the invitation will be sent
4. Applicant clicks SEND INVITATION

   a. NOTE: Parent is required to create an account to access and e-sign the application

   ![Parent Email Invitation]

   - Please choose parent to sign:
   
   - PARENT TESTER

   - And enter his/her e-mail for invitation.

   ![Send Invitation]

5. Parent receives an email invitation to create an account
6. Parent clicks Create an Account link in the email
7. Parent completes Registration Step 1: Account Creation

8. Parent clicks Continue
9. Parent completes Registration Step 2: Email Authentication

Registration Step 2 of 3: Email Authentication

Please validate your email

We sent you a confirmation email with a link to activate your account.
Access your email account and click on the link provided in the confirmation email.
Click here to send a new confirmation email to attech.newmee@gmail.com.

10. Parent logs into the email address used for account creation to validate.

Thank you

Thank you for validating your account. Select “Continue” to log in and complete the final step of account registration.

11. Parent logs into the Student Experience portal with the email and password used for account creation

Sign In

Email

Password

Remember me

Reset your Password

SIGN IN

Don’t have an account? Sign Up
12. Parent completes Registration Step 3: Parent Account Validation

13. Parent clicks Done and is taken to the Student Experience portal home page

Post-condition

- Parent has successfully created an account and can log into the Student Experience portal