

STAX

**Student Non-Tax Filer Form  
2021-2022**Purpose of Form

Generally, the Student Non-Tax Filer Form is requested to confirm gross earnings that a student or spouse may have received in 2019 even though the student or spouse was not required to file a tax return. This form may also be requested if the student or spouse was erroneously reported to be a tax filer on the Free Application for Federal Student Aid (FAFSA) and/or the CSS PROFILE.

General Instructions

If you (or your spouse) were required to file a U.S. federal income tax return for 2019, you should not submit the Student Non-Tax Filer Form. Instead, you should submit a signed copy of your U.S. federal income tax return.

If you (or your spouse) were required to file a foreign income tax return for 2019, you should not submit the Student Non-Tax Filer Form. Instead, you should submit a signed copy of your foreign income tax return, translated into English with the currency notated.

If you (and/or your spouse) were not employed and had no income earned from work in 2019, check the applicable box(es) to indicate this.

To complete this form, list each source of income received by you or your spouse in 2019. Examples of income include earnings from work, social security benefits, disability benefits, child support, retirement and/or pension distributions. Income received from U.S. and foreign sources should be reported. Please report in the second column the gross amount received from each employer for 2019. **For each employer who issued you or your spouse a W-2, 1099, or Wage Statement in 2019, please check "Yes" in the third column and attach a copy of the W-2 form.** For each employer who did not issue a W-2, 1099, or Wage Statement in 2019, please check "No" in the third column. **If you or your spouse cannot locate your W-2s or 1099s, you may obtain a Wage and Income Transcript from the IRS free of charge or contact your employer to request that your 2019 W2/1099 be reissued. Foreign wage earners should submit their 2019 earning statement.**

You should list every employer even if they did not issue an IRS W-2/1099 form. Attach additional pages if necessary.

Students who were employed by the University of Virginia in 2019, including work-study students, may be able to obtain W2 information by contacting UVA Human Resources or logging in to Workday via <https://hr.virginia.edu>.

Forms received without the appropriate signature(s) or with missing information or missing pages are considered incomplete and must be resubmitted. This will delay the evaluation of your financial aid eligibility and the awarding of your financial aid.



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Student Non-Tax Filer Form
2021-2022

Student's University ID: [ ] [ ] [ ] [ ] - [ ] [ ] [ ] [ ] [ ] or SIS ID: [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

Student's Full Name: \_\_\_\_\_
(Legal Name - Print) first middle last

This form should only be completed by a student (and/or spouse) who did not file and was not required to file a U. S. federal income tax return or foreign income tax return for 2019.

STUDENT

[ ] Check this box if you (the student) were not employed and had no income earned from work in 2019.

Table with 3 columns: Employer's Name, Gross Earnings in 2019, IRS W-2/1099/Wage Statement Issued? (Yes/No)

For each employer who issued a W-2/1099, you must attach a copy of the form. If you are unable to locate your 2019 W2(s) you should request an IRS 2019 Wage and Income Transcript from the IRS free of charge or contact your employer to request that your 2019 W2/1099 be reissued. Foreign wage earners should submit their 2019 earning statement.

SPOUSE NAME: \_\_\_\_\_
(Legal Name - Print) first middle last

[ ] Check this box if you (the student's spouse) were not employed and had no income earned from work in 2019.

Table with 3 columns: Employer's Name, Gross Earnings in 2019, IRS W-2/1099/Wage Statement Issued? (Yes/No)

For each employer who issued a W-2/1099, you must attach a copy of the form. If you are unable to locate your 2019 W2(s) you should request an IRS 2019 Wage and Income Transcript from the IRS free of charge or contact your employer to request that your 2019 W2/1099 be reissued. Foreign wage earners should submit their 2019 earning statement.

CERTIFICATION STATEMENT: I certify that I have not filed and am not required to file a 2019 U. S. federal income tax return or a 2019 foreign tax return. I also certify that all the information reported to qualify for federal aid is complete and correct to my knowledge. If additional documentation is required, I will submit those documents in a timely manner. I understand that if I purposely give false or misleading information, I may be fined, sentenced to jail, or both and my financial aid may be terminated.

STUDENT SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_

SPOUSE SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_
(If student is married)