

Financial Checklist

For Undergraduate Students & Parents, 2025-2026

Important things to do by July 1, 2025

- Set up Authorized Users in UVAPay** for parents or others helping with payments. (Without this account in place, SFS may not discuss the student account with anyone other than the student.)
- Sign up for Direct Deposit** through the student's SIS Finance Center (for refunds and overpayments).

Term Charges and Payment

- Review the Fall 2025 Term Charges posted on **August 5**.
- Pay Fall Semester Balance by **September 9**.
- Set up an optional payment plan** in UVAPay (\$60 per semester) by **June 15** (5-month plan), **July 15** (4-month plan), or **August 15** (3-month plan).

Applying for Financial Aid

- Complete and submit both the **FAFSA** and the **CSS Profile**.
- Regularly check your **To Do List in SIS** for other required documents and submit them promptly.

Using Loans

For Federal Direct Loans:

- Accept or reduce the loan amount in SIS in **June and July**.
- Complete the Master Promissory Note** at studentaid.gov by **August 1**.
- Complete Entrance Counseling** at studentaid.gov by **August 1**.

For Institutional or Nursing Loans:

- Accept or reduce the loan amount in SIS in **June and July**.
- Complete the Master Promissory Note** at ecsi.net in **June**.

For Federal Parent PLUS Loan:

- Complete the **Parent PLUS Loan Application** and **Master Promissory Note** at studentaid.gov **after June 1**.

Federal Work Study

- Accept or reduce the Work Study amount in SIS in **June and July**.
- Read the Work Study procedures email in **July**.
- Apply for jobs on **Handshake** at the Career Center website in **August**.

Additional Items

- Set a monthly budget for Fall 2025 and Spring 2026.
- If you have a **state pre-paid educational savings account**, **contact your account administrator** early to ensure payments are made to UVA before August and January due dates.